

Understanding command words is crucial because they help you focus your response correctly, ensuring you answer the question as intended. Misinterpreting them can lead to incomplete or incorrect answers, which can result in losing marks.

Key word	Definition
Analyse	Separate information into components and identify their characteristics
Calculate	Work out the value of something
Choose	Select from a range of alternatives
Comment	Present an informed opinion
Compare	Identify similarities and/or differences
Complete	Finish a task by adding to given information
Consider	Review and respond to given information
Describe	Give an account of
Design	Set out how something will be done
Discuss	Present key points about different ideas or strengths and weaknesses of an idea
Distinguish	Explain ways in which two things differ. Provide detail of characteristics that enable a person to know the difference between...
Draw	Produce a diagram
Evaluate	Judge from available evidence
Explain	Set out purposes or reasons
Explain how	Give a detailed account of a process or way of doing something
Identify	Name or otherwise characterise
Give	Produce an answer from recall or from given information
Justify	Provide reasons, reasoned argument to support, possibly provide evidence
Label	Provide appropriate names on a diagram
Name	Identify using a recognised technical term
Outline	Set out the main characteristics
Select	Choose or pick out from alternatives
State	Express in clear terms
Suggest	Present a possible case/solution
Which is	Select from alternatives
What is meant by	Give a definition
Write	Provide information in a verbatim form